**Weekly & biweekly**

Weekly Expense Reports

Biweekly timesheet approval

Individual SS Recap

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| **September*** County Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
* Check for Parent Advisory Completion (Sept/Oct.)
 | **October*** Individual SS Recap
* Track socialization attendance and events.
* Check for Parent Advisory Completion (Sept/Oct.)
 | **November*** SS Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
* Track Safe Environment Checklist for each county.
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| **December*** County Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
 | **January*** Individual SS Recap
* Track socialization attendance and events.
* Check for Parent Advisory Completion
 | **February*** SS Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
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| **March*** County Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
* Track Safe Environment Checklist for each county.
 | **April*** Individual SS Recap
* Track socialization attendance and events.
* Check for Parent Advisory Completion
 | **May*** SS Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
* Review Socialization Forms
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| **June*** County Team Meeting
* Individual SS Recap
* Track socialization attendance and events.
* Check for Parent Advisory Completion (June/July)
* Review Socialization Forms
* Create Socialization Survey
 | **July*** Track socialization attendance and events.
* Individual SS Recap
* Check for Parent Advisory Completion (June/July)
* Track Safe Environment Checklist for each county.
* Disperse Socialization Survey to enrolled families.
 | **August*** SS Team Meeting
* Track socialization attendance and events.
* Individual SS Recap
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