

EARLY HEAD START EXPECTANT FAMILY ACTIVITIES AND INVENTORY

Expectant Mother:

CFS:

Date of Entry:

Due Date:

Delivery Date:

RECRUITMENT (R & H)
 Intake
 Eligibility Verification Page
 Directions to Home
 Disclosure with Parental Consent

ENROLLMENT/ORIENTATION VISIT
 Review Intake
 Expectant Family Partnership Agreement*
 Parent Handbook
 Parental Consent Form*
 Child Abuse Reporting Policy (see parent handbook)
 Community Resource Directory
 Prenatal Nutritional Assessment

COMPLETED WITHIN 1 MONTH OF ENROLLMENT
 Home Safety Checklist */**
 Other Parent Address
 Family Outcomes Tool (no later than 3 months)
 Family Partnership Process

Enrollment of Newborn
 New Intake/Income Eligibility Verification
 Immunization Records/Waiver
 ASQ Screener within 45 Days
 DECA I/T within 45 days
 Hearing and Vision Screening within 45 days
 Copy of 2 Week Newborn Visit Form

Application Packet
 Eligibility Verification Page
 Intake
 Directions home
 Change of Status

Prenatal Information
 Home Visit Plans
 EHS In-Kind Tracking

Screeners
 Edinburgh Depression Scale

Family Partnership Process
 Family Partnership Agreement*
 Home Practices Spring Fall
 Needs Assessment
 Family Partnership Goal Sheet
 Support Tools** (PAT, Strengths & interest, YJT)

Family Information
 Home Safety Checklist
 Parental Consent Form*
 Other Parent Address
 PIR: Report #9910
 Miscellaneous

Health Information
 Disclosure with Parental Consent
 Prenatal Nutritional Assessment
 Postnatal Nutritional Assessment
 2 Week Newborn Visit

The following health pieces will be found in Child Plus
 Prenatal Exams
 Dental Exam

Health/Mental Health Forms As Needed
 Medical Referral
 Head Start Medical Follow-up
 Mental Health Release
 Mental Health Child/Family Referral
 Mental Health Referral/Screening Report
 Mental Health Follow-Up

Forms to copy for Child File:
 Directions to Home
 Family Partnership Agreement
 FOT – if still current
 Home Safety Checklist
 Other Parent Address
 2 Week Newborn Visit

Key* Review document each September

****** Review as needed