

Child’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Guardian Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Enrollment Call

* Review application and family information provided by the R & H prior to the call
* Introduce yourself by name and job title
* Introduce the EHS Home Based program – we provide weekly visits, please set an hour and a half aside for these visits. Our goal is to support parents as their child’s first and most important teacher. We do this through planning fun weekly activities together.
* Ask parent’s preference for communication, and this is the best phone number (call or text?)
	+ Phone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Schedule your first visit Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Confirm Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* If there is no Directions to Home or the address has changed, complete the Directions to Home below:

Type of home: Apartment Single Story Mobile Home Two-Story Home

Color of home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Primary Entrance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parking Directions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Safety Questions:
	+ Do you have any animals on the premises: Yes No
		- If yes, is it possible for you to keep your animals contained during our home visit? Yes No
	+ Who might participate in the visit?
	+ Is there anything else that might be helpful for us to know?
* “I look forward to meeting your family next \_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Follow-up after call

* Add home visit to Outlook Calendar

7/23 EHS/HS Teams/EHS/Enrollment