**Individual Professional Development Shared Goals and Action Planning**

**HS 1302.92 Training and professional development (c) (3), PBC Component 1: Shared Goals and Action Planning** **Policy:** (c) A program must implement a research-based, coordinated coaching strategy for education staff that: (3) At a minimum, provides opportunities for education staff not identified for intensive coaching through the process in paragraph (c) (1) of this section to receive other forms of research-based professional development aligned with program performance goals.

|  |  |  |
| --- | --- | --- |
| **Child Family Specialist: EHS Coach:** **Date:** | | |
| **Practice:** | | |
| **My goal is to… (highlight/circle one)** Learn more and try it out**.** Do it more often. Do it better. Do it differently. | | |
| **Goal:** | | |
| **My chosen goal supports families by…** | | |
| Steps to Achieve Improvement: | Resources Needed: | By When: |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| **Coach Supports/Notes:** |  |  |
| Next scheduled reflection date and time:  If either party is unable to participate in the mutually acceptable date, both parties agree to inform each other as soon as possible and reschedule a mutually acceptable date at that time. |  |  |

**Coach’s signature & Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Coachee’s Signature & Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_