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| **July**   * EHS Academy (1st Friday of the month) * PD Survey sent out to staff in the 2nd week of July. (Two week timeframe) * Coach will schedule Shared Goals and Action Planning Step with CFS for August. * Choose Intensive Coachee’s by 4th week of July, Share with supervisory team. | **August**   * EHS Academy (1st Friday of the month) * Complete Shared Goals and Action Planning with staff who chose Individual Professional Development Goal. * All Staff Meeting * Introduction meeting with Comprehensive Coachee | **September**   * EHS Academy (1st Friday of the month) * Team Meeting * Present final coaching report for previous program year. * Present PD Practices for current program year * Begin Comprehensive Coaching * Group Professional Development Collaborative (1/4) * Schedule PAT Observation w/PAT File Review Tool |
| **October**   * EHS Academy (1st Friday of the month) * Begin PD Observation with PAT File Review * PD Follow-up: Reflection and Observation (1/4) * EHS Academy School Readiness Goal | **November**   * EHS Academy (1st Friday of the month) * Continue PD Observation with PAT File Review * EHS Meeting * Group Professional Development Collaborative. (2/4) | **December**   * Team Meeting * EHS Academy (1st Friday of the month) * Continue PD Observation with PAT File Review * PD Follow-up: Reflection and Observation (2/4) |
| **January**   * EHS Academy (1st Friday of the month) * EHS Academy School Readiness Goal * Group Professional Development Collaborative (3/4) | **February**   * EHS Meeting – Staff appreciation/PD Process * EHS Academy (1st Friday of the month) * PD Follow-up: Reflection and Observation (3/4) | **March**   * Team Meeting * EHS Academy (1st Friday of the month) * Coaching Forms Committee * Group Professional Development Collaborative (4/4) * Schedule PAT Observation w/PAT File Review Tool |
| **April**   * EHS Academy (1st Friday of the month) * \*PAT Observation with PAT File Review Tool (cont.) * Final PD Follow-up: Reflection and Observation (4/4) * Coaching Forms Committee | **May**   * EHS Meeting * EHS Academy (1st Friday of the month) * PAT Observation with PAT File Review Tool (cont.) * Coaching Forms Committee | **June**   * Team Meeting * EHS Academy (1st Friday of the month)   **Program Year 2023-2024**   * PAT Observation with PAT File Review Tool (cont. * PAT input into ChildPlus by June 31st * Complete Coaching Report   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Program Year 2024-2025**   * Coaching Implementation Meeting (2nd week of June)   + Compare data   + Form PD Survey for program year |